

Attachment 1

To: Children's Community Physicians Association
Board of Directors

From: Kena Norris, Executive Director

Re: Minutes of Monday, November 9, 2015 CCPA Board of Directors Meeting

Members Present

Douglas Ashley, MD
Virginia DePaul, MD
Alison Gehle, MD
Timothy Geleske, MD
Mary Hall, MD
Valerie Kimball, MD
Douglas Ashley, MD
Michael Siegel, MD
Susan Sirota, MD
Rebecca Unger, MD
Dov Shapiro, MD

Members Absent

Guy Randolph, MD
Sheri Ross, MD

Others Present

Kena Norris
Armetris Forman

1. Call to order

Dov Shapiro, MD

The Children's Community Physicians Association Board of Directors Meeting was held on Monday, November 9, 2015 at McCormick and Schmick's, Skokie, IL. Dr. Dov Shapiro, President, called the meeting to order at 7:08 p.m.

- A. *Motion 1: To approve the minutes from the 09/21/2015 Board Meeting. (Attachment 1)*
The motion was made, seconded, and unanimously approved.

2. Report from the Treasurer

Michael Siegel, MD

Dr. Siegel reviewed Treasurer's Report for YTD Financial Statement as of 9/30/2015 with the board. The financial statement reflects a pre-payment to the CIN as well as salaries and benefits paid that have yet to be paid to Lurie due to their delayed invoicing.

- A. *Motion 2: To approve Treasurer's Report for YTD Financial Statement as of 9/21/2015 (Attachment 2).* The motion was made, seconded, and unanimously approved.

3. Report from the President

Dov Shapiro, MD

A. Credentialing Committee Update (*Attachment 3*)

Dr. Shapiro reviewed the list of CCPA physicians credentialed at the September and October credentialing committee meetings and the list of retired, resigned, termed, and new members in process. Dr. Shapiro also called everyone's attention to line 4, showing 97% compliance on the annual audit results for Aetna/Coventry.

4. Clinical Integration Report

A. Clinical Integration Program Update (*Attachment 4*)

Ushma Patel, MD

Dr. Patel reported that there are still practices that have not joined the CIN. She also reported that many practices are not sure or don't know if they are part of the CIN and are not sure of what is required of them (e.g. patient surveys). Dr. Patel also stated that many practices believe that once they log into Vision that reporting is no longer necessary. Ms. Norris stated that CCPA can send out communication regarding the transition to the CIN's Vision product being slower than originally anticipated. Therefore, until a practice has fully implemented Vision, they still need to report through CCPA's Valence portal.

Ms. Patel reported that the CIN is also still working through issues with the Vision system not talking with some EMR systems and the product not picking up historical data, just current data after the system has gone live. The question was raised regarding which systems work best with Vision. Dr. Patel reported that it has worked with eCW, Athena, Greenway and two other EMR systems in the past.

Action: Ms. Norris will send out a communication to CCPA members regarding the delayed CIN's Vision transition and requirements for QI reporting.

5. Report from the Executive Director

Kena Norris, MJ, FACHE

A. Lawsuit update

Regarding the wrongful death case where CCPA was named as a defendant, as of 11/6/2015, the plaintiff voluntarily dismissed CCPA. Thousands of dollars have been lost in attorney fees, but this has not been reported to the insurance company per Rob McCann's advice. Ms. Norris also noted that the CCPA members named as codefendants in case did provide an affidavit to support CCPA's dismissal, but LCH's attorneys were unresponsive.

B. Dr. Kallen – CCPA business cards

A CCPA member who also sees patients at a Lurie satellite office requested CCPA provide him with business cards. He initially approached LCH for a lab coat and business cards, but was denied. Ms. Norris noted the liability that could be associated with CCPA if we are to provide him with business cards and/or the use of our logo. It was suggested by the board that he can use CCPA's logo if he includes wording that notes his affiliation with the organization.

Action: Dr. Kallen can purchase his own business cards and use the CCPA logo “if he needs to” but should be referred to LCH marketing department or his division head on obtaining the logo and how to use it.

C. Cigna Choice Plus Network

Scott Wilkerson has reached out to CCPA to find out if the organization would add a Cigna product to our current managed care contract. Several board members were concerned that the CIN is not pursuing contracts and Ms. Norris stated that CCPA adding additional payor products seemed counterproductive to the CIN transition plan. It was suggested that we look at adding the product, but engaging a consultant to evaluate CIN agreements so that the board can make an educated decision about managed care contracts.

Action: Dr. Shapiro will contact Scott Wilkerson regarding the CIN’s involvement in obtaining this managed care contract. Ms. Norris will have Ms. Swilley check with Cigna regarding adding a product to our current managed care contract. Ms. Norris will also reach out to John Swanson and Brad Kupferberg for suggestions for consultants.

D. 2015 budget – Year-end wrap up

Ms. Norris has CCPA’s year-end projection to have over \$300K in excess. This large excess is due to the growth of the GPO this past year, which was triple the organization’s average annual growth rate. It was asked if the excess can be used to get our AAP portal input into the community connect Epic EMR portal. Ms. Norris stated that would be an expense for another fiscal year and that we are faced with excess dollars for this year (which is soon ending), but she would look into that possibility for next year.

It was suggested that CCPA spend \$10-\$20K for the managed care contract consultant, \$30K for AAP online and set aside more dollars for AAP Online integration into EPIC. Ms. Norris stressed that we have to be careful with offering things through the EPIC portal, as our services are for CCPA members only and there are some practices that are not part of CCPA in Community Connect. It was suggested that CCPA subsidize costs for an Answering Service (suggested PerfectServe). Clear Triage service was also suggested and it was mentioned that it integrates into the EPIC EMR system. However, it was stated that though we may want to offer this service, we need to make sure that we can continue to offer it beyond just the next year.

Ms. Norris added that though we are looking to offer additional services to our members, the revenues must be spent before the end of this year. Ms. Norris suggested that we prepay CCPA salaries and benefits, AAP Online and the CIN.

Dr. Shapiro suggested the board make a monetary gift donation to the LCH foundation in the name of Diane Holmes, as she is retiring from the board of directors. The board suggested a gift in the amount of \$250 for Dr. Holmes and \$2500 in the name of CCPA.

- a. Motion was made, seconded and unanimously approved to donate \$250 in the name of Diane Holmes and \$2500 in the name of CCPA.
- b. Motion was made, seconded and unanimously approved to pay future CCPA salaries to accommodate spend down.

E. CCPA board candidate – Dr. Jonathan Necheles, Children’s Healthcare Associates
(Attachment 5)

Per the referral of Dr. Alison Gehle, Dr. Jonathan Necheles expressed his interest to join the CCPA/PP board of directors. The CCPA board reviewed Dr. Necheles’ credentials for the vacant board position.

Action: Motion was made, seconded and unanimously approved for Dr. Necheles to replace Dr. Holmes as interim board member and will be voted on during the annual elections in the spring of 2016.

F. CIN board position

Ms. Norris opened the floor for any candidate suggestions or volunteers for the open CIN board position. The position requires one Monday night per month from 6:30 to 8:30 p.m. Dr. Virginia DePaul expressed interest, but did not commit. It was recommended that a communication be sent to the general membership to garner interest.

Action: Ms. Norris will send out a communication to CCPA members to see who may be interested in joining the CIN board.

G. Holiday - staff

The next meeting scheduled for January 11, 2016 at 6:30 p.m. at McCormick & Schmick’s.

6. Adjournment 9:17 PM

Dov Shapiro, MD