

To: Children's Community Physicians Association
Board of Directors

From: Kena Norris, Executive Director

Re: Minutes of Monday, November 14, 2016 CCPA Board of Directors Meeting

Members Present

Dov Shapiro, MD
Sheri Ross, MD
Michael Siegel, MD
Tim Geleske, MD
Guy Randolph, MD
Valerie Kimball, MD
Douglas Ashley, MD
Mary Hall, MD
Jonathan Necheles, MD
Ushma Patel, MD
Rebecca Unger, MD
Susan Sirota, MD
Alison Gehle, MD
Virginia DePaul, MD

Others Present

Kena Norris, MJ, FACHE
LaVonna Swilley, MBA
Anika Walker

1. Call to order

Dov Shapiro, MD

The Children's Community Physicians Association Board of Directors meeting was held on Monday, November 14, 2016 at McCormick and Schmick's, Skokie, IL. Dr. Shapiro, President, called the meeting to order at 6:58 p.m.

- A. *Motion 1: To approve minutes from the 09/12/2016. It was stated that minutes from the board meeting on 9/12/16 should not have included the name of the CCPA accountant. It was decided that the accountant's name should be removed. The motion was made to approve minutes with the revision in place. The motion was made, seconded and unanimously approved.*

2. Report from the Treasurer

Michael Siegel, MD

The YTD financial statements were reviewed by Dr. Siegel. Dr. Siegel explained that the final CCPAPP distribution to CCPA is unknown until the end of the fiscal year. He also mentioned that, Town & Country Pediatrics is rejoining CCPA due to the CCPA's new associate member level. CCPA has approximately \$500,000 in the bank. Dr. Siegel stated CCPA staff salaries and benefits are due to Lurie Children's at the end of December 2016.

- A. *Motion 2: To approve Treasurer's Report for YTD Financial Statement as of 11/14/2016.* The motion was made, seconded and unanimously approved.
- B. *Motion 3: To give authority to Ms. Norris and Dr. Siegel to determine the appropriate funding from the CCPAPP revenue distribution to cover CCPA expenses for 2016 and to leave a net income of under \$50,000 for 2016.* The motion was made, seconded and unanimously approved.

Lurie Children's Health Partners Clinically Integrated Network (LCHPCIN) K-1 Forms

Dr. Siegel stated he spoke with CCPA's accountant concerning the LCHPCIN K-1 forms. It was revealed that the LCHPCIN was not listed as an investment. There was a discussion on how this information was not discovered. Dr. Shapiro stated the LCHPCIN partnership structure was decided before Ms. Norris worked for CCPA and this matter was missed in the transition between the previous CCPA executive director and the current executive director and there is no one to blame. He noted that the LCHPCIN had also neglected to give the K-1 forms to Children's Faculty Practice Plan (FPP).

Action - Dr. Shapiro tabled the discussion.

3. Report from the President

Dov Shapiro, MD

A. LCHPCIN BCBS Contract

Dr. Shapiro stated the Blue Cross Blue Shield contract has been approved by the LCHPCIN. The agreement adds a performance incentive addendum on top of CCPA practice's direct contracts with Blue Cross Blue Shield. The incentives will be distributed to practices when certain quality initiatives are met.

B. CCPA/LCHPCIN Competing Networks

Dr. Ross will no longer be able to serve on the LCHPCIN committee. Dr. Sirota and Dr. Ross gave a detailed explanation why their group are no longer members of the LCHPCIN. Dr. Shapiro stated a new member will be needed to serve on the LCHPCIN board, which also has an option to telecommute when necessary.

C. Credentialing Committee Update (Attachment 3)

Dr. Shapiro stated we currently have twenty-eight new physicians in the initial credentialing process.

- A. *Motion 4: To approve the Credentialing Committee Report as of November 14, 2016. (Attachment 3). The motion was made, seconded and unanimously approved.*

4. Report from the Executive Director

Kena Norris MJ, FACHE

A. CCPA Member Relations Specialist

Ms. Norris reported CCPA hired Katherine Ewing as the new Member Relations Specialist. Ms. Ewing has an MBA and was an internal transfer from the urology department at Lurie Children's Hospital. Ms. Norris explained the job duties for the position, which includes going to visit CCPA member practices.

B. CCPA Bylaw Amendment Vote

Ms. Norris reported both amendments received the votes needed to pass. The amendments will allow a CCPA associate membership for Lurie Children's Hospital's employed physicians and board representation for up to four members from the same practice/group.

C. Cigna Member Complaint

Ms. Norris explained a CCPA practice submitted an initial application in January 2016 for their new physician who started in July. The physician was not linked correctly to CCPA's Cigna fee schedule. Ms. Swilley has been following up with the member and Cigna to assist with the situation. Ms. Norris explained that this member has threatened to join another independent physician association and expects a refund of CCPA dues because of Cigna's mistake. CCPA will continue to work with Cigna and act as an advocate on behalf of the member to correct this issue. Dr. Shapiro asked that Ms. Norris and/or Ms. Swilley keep him and Dr. Kimball in the loop regarding the situation.

D. CCPA Newsletter

Ms. Norris requested board members to email her suggestions for articles related to healthcare and practice management for the next CCPA newsletter. The topic of "Physician Burnout" was mentioned as a potential topic by Dr. Sirota.

E. 2017 BOD Meeting Calendar
(Attachment 4)

The 2017 CCPA Board of Directors meeting calendar was reviewed and did not conflict with any major holidays.

- A. *Motion 5: To approve the 2017 CCPA Board of Directors Meeting Calendar. (Attachment 4). The motion was made, seconded and unanimously approved.*

F. Other Business

A. Motion 6: To approve the motion to accept Dr. Dov Shapiro's resignation as CCPA Board of Directors president. The motion was made, seconded and unanimously approved.

B. Motion 7: To approve the motion to accept Dr. Valerie Kimball's appointment as CCPA Board of Director's president. The motion was made, seconded and unanimously approved.

The next meeting is scheduled for January 09, 2017 at 6:30 p.m. at McCormick & Schmick's.

4. Adjournment - Meeting was adjourned at 8:08 pm by Dr. Shapiro.