

# Attachment 1

To: Children's Community Physicians Association  
Board of Directors

From: Kena Norris, Executive Director

Re: Minutes of Monday, July 13, 2015 CCPA Board of Directors Meeting

## **Members Present**

Douglas Ashley, MD  
Virginia DePaul, MD  
Alison Gehle, MD  
Timothy Geleske, MD  
Mary Hall, MD  
Diane Holmes, MD  
Valerie Kimball, MD  
Ushma Patel, MD  
Guy Randolph, MD  
Sheri Ross, MD  
Michael Siegel, MD  
Rebecca Unger, MD  
Dov Shapiro, MD  
Susan Sirota, MD

## **Others Present**

Kena Norris  
LaVonna Swilley

### **1. Call to order**

**Diane Holmes, MD**

The Children's Community Physicians Association Board of Directors Meeting was held on Monday, July 13, 2015 at McCormick and Schmick's, Skokie, IL. Dr. Diane Holmes, President, called the meeting to order at 7:48 p.m.

- A. *Motion 1: To approve the minutes from the 3/09/2015 Board Meeting. (Attachment 1)*  
The motion was made, seconded and unanimously approved.

### **2. Report from the Treasurer**

**Michael Siegel, MD**

Dr. Siegel reviewed the Treasurer's Report for YTD Financial Statement as of 05/31/2015 with the board. Dr. Siegel questioned the negative YTD variance of the CCPA annual dues. Ms. Norris explained the reason for the variance is because CCPA has to invoice Ann & Robert H. Lurie Children's Hospital for the members who paid their dues online via the old CCPA website, which was hosted on Lurie Children's Hospital's webpage. Once the check is received from Lurie, the outstanding dues will be updated and reflected on the next financial report. Now that CCPA has a new website, which is independent of Lurie Children's Hospital, we will not have this issue next year since members will be able to pay their dues on CCPA's website.

It was noted that CCPA's budget has excess revenue and there was a brief discussion about how to spend down the funds.

- A. *Motion 2: To approve Treasurer's Report for YTD Financial Statement as of 5/31/2015 (Attachment 2).* The motion was made, seconded and unanimously approved.

### **3. Report from the President**

**Diane Holmes, MD**

#### A. Credentialing Committee Update (*Attachment 3*)

Dr. Shapiro reviewed the list of CCPA physicians credentialed at the June 16, 2015 meeting and the list of retired, resigned, termed, and new members in process. Ms. Norris also called everyone's attention to line 4, congratulating Ms. Swilley, managed care liaison, for helping CCPA acquire 100% compliance on the annual delegation audit for Humana.

### **4. Report for Quality Committee**

**Ushma Patel, MD**

#### A. Clinical Integration Program Update (*Attachment 4*)

Dr. Patel reviewed the CCPA clinical integration initiatives and gave an explanation to why the number of reporting physicians was low. One of the issues could be that physicians who have signed up with Lurie Children's Health Partners Clinical Integration Network (LCHPCIN) believe that they do not have to report their data into the Valence portal.

Dr. Patel also stated that there are 81 CCPA practices who have signed up with the LCHPCIN and with 57 successful data feeds on the Vision Platform. She also stated that the Vision software is now fixed to successfully pull historical data from practices systems, but there are also numerous issues that Valence is working on to get other practices up and running on Vision.

### **5. CCPA/PP Officer Elections**

**Dr. Holmes and Dr. Shapiro**

Dr. Holmes opened up the meeting to nominations for the CCPA board of directors' vice president position. Dr. Valerie Kimball was nominated by Dr. Susan Sirota. Dr. Kimball accepted the nomination.

- A *Motion 3: To approve Dr. Valerie Kimball's election for vice president.* The motion was made, seconded and unanimously approved.

Dr. Holmes asked Dr. Michael Siegel if he would continue to be the treasurer/secretary of the CCPA board of directors. Dr. Siegel stated yes.

- A *Motion 4: To approve Dr. Michael Siegel continuation as treasurer/secretary.* The motion was made, seconded and unanimously approved.

The new CCPA executive committee will consist of Dr. Dov Shapiro, President; Dr. Valerie Kimball, Vice-President; and Dr. Michael Siegel, Treasurer/Secretary.

Dr. Shapiro reported that there are two LCHPCIN board positions available to replace Dr. Daniel Lum and Dr. Aleta Clark. Dr. Shapiro stated that the LCHPCIN board requirements

consist of monthly meetings that can be attended in person or via conference. Meeting locations alternate and the position is remunerated. The board discussed Dr. Ben Kaye as a candidate for one of the LCHPCIN board positions.

**Action:** Dr. Shapiro will contact Dr. Ben Kaye about becoming a member of the LCHPCIN board.

## 6. Report from the Executive Director

**Kena Norris**

### A. CCPA annual meeting, newsletter, and website updates

Ms. Norris reported that the CCPA annual meeting was a success and that this year's meeting was the highest attended by our members. The previous year count was between 60 - 70 members, however, this year's attendance was between 110 - 115 members. This high turnout was likely due to our nationally known speaker and American Academy of Pediatrics (AAP) board member, Dr. Richard Tuck.

Feedback has been overwhelmingly positive and several CCPA members have requested that we bring back Dr. Tuck for future events. A few board members expressed great satisfaction with Dr. Tuck's presentations. In addition, after hearing from community physicians, Lurie Children's Hospital's Physician Services department is now also considering using Dr. Tuck for their next annual coding event.

Ms. Norris stated that CCPA's revamped newsletter has also received positive feedback from our members and vendors regarding the look and content of the publication. However, due to the small audience of our publication, there has been some difficulty with finding experts to contribute their work to our newsletter. Therefore, Ms. Norris suggested paying authors a fee for contributions. The board agreed that the newsletter is a beneficial member benefit and paying for expert contributors would be good use of excess budget revenues.

*A: Motion 5: To approve payment to CCPA newsletter contributors.* The motion was made, seconded and unanimously approved.

Ms. Swilley distributed a handout containing screenshots of both the old and new CCPA website. Ms. Swilley stated that both she and Ms. Norris reviewed various other websites and met with Americaneagle.com weekly to develop a user-friendly format for the new CCPA website. Ms. Swilley gave a brief report on the new website by pointing out the features such as its compatibility with tablet and mobile devices, the Member's Portal, and AAP Pediatric Care Online®.

There was a brief discussion about individual members having their own login information to the CCPA website. Ms. Norris explained there was a higher than budgeted cost to redesign the website's portal giving all members their own login.

Ms. Swilley also reported that she has received great feedback from members about how they enjoy the new website. The Google Analytics report on the last page of the packet shows that since the June 15, 2015 launch of the website to the reporting date of July 9, 2015 there has already been 1,010 users viewing the CCPA website.

## B. Valence and ISMIE renewal

Ms. Norris reported that she has had several meetings with CMS Insurance regarding the renewal of CCPA malpractice discount and included the executive director of LCHPCIN in one meeting to review the QI initiatives for the LCHPCIN.

CMS Insurance proposed that CCPA keeps its Valence portal up in effort to renew the contract through October 2016 with an additional potential to increase the ISIME discount for all CCPA members. Therefore, all of the CCPA members who are not currently linked to the Vision software will have to continue to input their data into the Valence portal. This will also allow the LCHPCIN additional time to successfully link more practices to Vision and recruit more practices.

*A: Motion 6: To approve the ISMIE discount renewal and the maintenance of the Valence portal.* The motion was made, seconded, and unanimously approved.

## C. CIN - Disclosure of CCPA payor agreements

Dr. Shapiro stated that both he and Ms. Norris met in April with the LCHPCIN partners (CCPA, Faculty Practice Plan, and Lurie Children's Hospital) and their legal counsels. The purpose of the meeting was to discuss the disclosure of payor agreements to the LCHPCIN to assist in contract negotiations. The decision that was made was that each entity can disclose a payor agreement to the LCHPCIN if they were in contract negotiations with the payor.

Ms. Norris stated that she received another email from the LCHPCIN executive director requesting all of the CCPA payor agreements, which imposes a higher legal risk to CCPA. Dr. Shapiro stated for Ms. Norris to forward him the email and he would handle the response to the LCHPCIN executive director as the only contracts that may be shared are the ones the LCHPCIN is actively negotiating and acting as our agent with a payor.

## D. Update board directory (*Attachment 5*)

Ms. Norris distributed the board of directors' directory for members to review and update.

**Action:** Ms. Swilley will update the board of directors' directory.

## E. CCPA Staffing – Executive Session

## 7. Adjournment

**Diane Holmes, MD**

The CCPA Board of Directors meeting was adjourned at 9:45pm.

The next meeting scheduled is Monday, September 14, 2015.