

Attachment 1

To: Children's Community Physicians Association Board of Directors

From: Kena Norris, Executive Director

Re: Minutes of Monday, April 9, 2018 CCPA Board of Directors Meeting

Members Present

Douglas Ashley, MD
Virginia DePaul, MD
Tim Geleske, MD
Valerie Kimball, MD
Jonathan Necheles, MD
Ushma Patel, MD
Guy Randolph, MD
Michael Siegel, MD
Susan Sirota, MD
Rebecca Unger, MD

Members Absent

Alison Gehle, MD
Mary Hall, MD
Sheri Ross, MD
Dov Shapiro, MD

Others Present

Kena Norris, MJ, FACHE

1. Call to order

Valerie Kimball, MD

The Children's Community Physicians Association (CCPA) Board of Directors meeting was held on Monday, April 9th, 2018 at L. Woods Restaurant, Lincolnwood, IL. Dr. Valerie Kimball, President, called the meeting to order at 7:18 pm.

- A. Motion 1: To approve minutes from the January 8, 2018 meeting.* The motion was made, seconded and unanimously approved with the requested change made.

Report from the Treasurer

Michael Siegel, MD

The YTD financial statements were reviewed by Dr. Siegel. Dr. Siegel reported that CCPA has 366 members and has over \$659k of cash at the end of this reporting period, which ended on February 28th. He also reviewed the Profit and Loss statement, but noted that since this is early in the budget year, there are limited revenue and expenses to date.

- A. Motion 2: To approve Treasurer's Report for YTD Financial Statement as of 02/28/2018 (Attachment 2).* The motion was made, seconded and unanimously approved.

3. Report from the President

Valerie Kimball, MD

A. Credentialing Committee Update (*Attachment 4*)

Dr. Kimball reviewed the list of physicians credentialed as of February 20, 2018. There are currently a total of seven new physicians in the initial credentialing process. Dr. Kimball also noted that CCPA received a 100% score for its annual audit with Cigna.

A. *Motion 4: To approve the Credentialing Committee Report. (Attachment 4).* The motion was made, seconded and unanimously approved.

4. Report from the Executive Director

Kena Norris, MJ, FACHE

A. CCPA Legal Representation

As suggested by the Board, Ms. Norris met with the new attorneys at DrinkerBiddle, LLP law firm, who are located in their Chicago office. The lead attorney, Neil Olderman, is a partner at DrinkerBiddle and also is senior management at an affiliated consulting strategy firm which specializes in group purchasing. The Board suggested that Mr. Olderman may also have some useful advice in dealing with Sanofi Pasteur's national strategy of offering direct contracts to the largest members of established GPOs. Another assigned attorney, Mark Philips, also has several years of experience in various aspects of law, including group purchasing.

Ms. Norris provided the new attorneys with the background and history on CCPA and CCPAPP and informed them that their primary point of contact will be the CCPA/PP Board President and Executive Director. At Ms. Norris' request, DrinkerBiddle approved a significant hourly rate reduction for both attorneys to maintain CCPA's business.

B. Credentialing Security – FPP emails

Ms. Norris informed the Board that the process for sending secured emails was not followed by the Family Practice Plan (FPP) when sending out credentialing and recredentialing documents to CCPA members in January 2018. Although there wasn't an actual "security breach" since the emails were received by the intended recipients, those emails were not sent password protected.

A CCPA member alerted Ms. Norris of this failure so Ms. Norris held a meeting with FPP's leadership, Brad Kupferberg and Cheryl Withers, and CCPA staff, LaVonna Swilley. FPP acknowledged that proper procedure had not been followed while Ms. Withers was out on FMLA. As such, FPP agreed to provide a free LifeLock membership for one year to the twelve CCPA members that were affected at Ms. Norris' request. FPP also stated that their staff will be retrained on proper protocols to prevent future incidents.

C. CCPA Member Benefit – Lurie Children’s Annual Coding Seminar

CCPA currently provides one free admission (worth \$160) to the Lurie Children’s Annual Coding seminar per practice. However, as some practices have grown in size, it limits them to only sending one physician to the event. At the request of a member practice, Ms. Norris suggested that the Board consider giving more free admissions to larger practices. The number of practice locations would determine the number of free admissions. It was proposed that practices with 1-3 locations receive 1 free admission, 4-6 (2 admissions), 7-10 (3 admissions), 11-14 (4 admissions) and 15+ (5 admissions). CCPA has historically budgeted for a total of 50 free admissions annually. The Board requested that Ms. Norris provide the number of free admissions utilized by practices after the upcoming Lurie Children’s Annual Coding event. If warranted, future CCPA annual budgets may allow for an increased number of free admissions for member practices.

D. CCPA 2018 Annual Meeting – Wednesday, May 16th

Ms. Norris reminded the Board that Dr. Gail Gazelle will be the speaker for CCPA Annual Meeting on Wednesday, May 16, 2018. The educational topic is on physician burnout, which has been requested by CCPA members. Dr. Gazelle is a well renowned speaker and has written books on this and related topics. Ms. Norris asked that any Board members who are planning to attend to please RSVP for the event.

Ms. Norris informed the Board that she had requested that Scott Wilkerson, LCHPCIN’s Executive Director, speak at the event to provide a LCHPCIN update for CCPA members. After making requests over the past few weeks, she had not received a response from Mr. Wilkerson. Ms. Norris asked the Board if they wanted Mr. Wilkerson to present and to suggest next steps so that CCPA staff can solidify the Annual Meeting agenda. Dr. Geleske stated he would reach out to Mr. Wilkerson to confirm whether he plans to present a LCHPCIN update for members at CCPA’s Annual Meeting.

E. CCPA Tax Extension – LCHPCIN K-1

Dr. Siegel informed the Board that CCPA received a K-1 from the Lurie Children’s Health Partners Clinically Integrated Network (LCHPCIN) that had the wrong amount for CCPA’s capital contributions in 2017. He expressed concern over any potential tax consequences as the LCHPCIN has refused to provide a corrected K-1. Ms. Norris notified the Board of the emails exchanged with Scott Wilkerson, LCHPCIN’s Executive Director, to try to remedy the situation. There were various reasons given by Mr. Wilkerson regarding the discrepancy between CCPA’s actual contributions in 2017 versus what was reported on the K-1 the LCHPCIN provided. Those emails were shared with the CCPA Executive Committee. Dr. Geleske stated he would reach out to Mr. Wilkerson to discuss. The Board also suggested that Ms. Norris follow up with Mr. Wilkerson again to request a corrected K-1 so that CCPA can file its taxes. CCPA currently has an extension in place with the IRS to allow for a resolution.

5. LCHPCIN Update

Tim Geleske, MD

Dr. Sirota expressed concerns about the late notification from the LCHPCIN when obtaining new managed care agreements as it impacts practices that are not a part of the LCHPCIN. She suggested that more advance notification should be provided to allow practices the necessary time to switch to their own payor agreements. The Board requested clarification regarding the Cigna agreement so Ms. Norris reminded the Board that in the case of Cigna, practices that are not participating in the LCHPCIN will not lose access to CCPA's Cigna base agreement since the reimbursement did not change from CCPA's prior fee schedule. However, those practices will not be able to participate in the shared savings.

Dr. Geleske reviewed Lurie Children's Health Partners Clinical Integrated Network (LCHPCIN) information for the Board. The discussion focused on the terms for the LCHPCIN's agreements and report cards. Various board members expressed concerns about errors with the LCHPCIN report cards that will be used to determine the practices' performance. Dr. DePaul also mentioned that the quality measures may not be saving the payers money, which could result in limited payouts to practices for shared savings. Dr. Geleske reminded the Board the origins of the selected quality measures and mentioned that the first shared saving payments will be distributed to practices in the fall of 2018. However, he expected limited shared savings from Cigna at this point.

The next meeting is scheduled for Monday, July 9, 2018 at 6:30pm at L. Woods Restaurant.

6. Adjournment - Meeting was adjourned at 9:14 pm by Dr. Kimball.